



## BOOK GRANT SCHEME 2023/24

Dear Parent/Guardian

### Terms of reference of Book Grant Scheme 2023/24

A book grant scheme is available for students in state post-primary schools to help with the cost of schoolbooks. The scheme is mainly aimed at students from low-income families and families experiencing financial hardship. Funding for this scheme comes from the Department of Education and the scheme is administered in each school by the Principal.

1. The amount granted per student, if any, depends on the size of the Department of Education Grant and the number of applicants.
2. *Students entering new courses at Junior Cycle (Form 1) and Leaving Certificate (Form 5) are prioritised due to the greater cost at these times.*
3. Entitlement to a medical card does not necessarily indicate eligibility. Please note that the Department of Education defines a student in need as one from a family where there is:
  - Genuine hardship because of unemployment/short term working
  - Prolonged illness of a parent
  - Large family size with **inadequate means**
  - Single parent families
  - Families' dependent on social welfare
4. Your name and your son's/daughter's name and the amount of the grant awarded, if any, will be given to Easons, Main Street, Cavan. Only **books** to that value can be obtained from the shop.
5. The scheme does not provide for cash payments to parents/guardians.
6. Applications for Book Grants will be processed as soon as it is practical after the school is informed of the overall grant.
7. Completed Book Grant Applications Forms must be returned to the Principal, via post **by Monday 26<sup>th</sup> June 2023**. Please put 'Book Grant Scheme' on your envelope.

**Book Grants are awarded at the discretion of the Principal and may only be spent in Easons, Main Street, Cavan.**

All applications will be treated with the utmost confidentiality.

Yours sincerely

*Padraic Corley*  
**Padraic Corley, Principal**